



Arun District Council

Duty to Cooperate Statement

October 2014

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1 Introduction

- 1.1 Local Planning Authorities (LPAs) are required under Section 110 of the Localism Act (Annex 6, Ref 1.3) to engage with relevant local authorities and specified bodies on strategic matters through the preparation of development plan documents (DPDs) and other activities in connection with strategic matters which affect more than one area. Engagement on strategic matters should be *active, constructive and ongoing* throughout the plan preparation process and beyond into delivery and review, and should aim to maximise the effectiveness of cooperation on the local plan policies.
- 1.2 As part of the Examination process, LPAs must provide evidence demonstrating how they have met the legal requirements of the Duty to Cooperate and effectively addressed strategic matters in the plan. The National Planning Policy Framework (Annex 6, Ref 1.1) provides amplification as to what issues are likely to require strategic cooperation. It states that '*Local planning authorities will be expected to demonstrate evidence of having successfully cooperated to plan for issues with cross-boundary impacts when their Local Plans are submitted for examination*' [Paragraph 81]. The National Planning Practice Guidance (Annex 6, Ref 1.2) provides further advice on meeting the legal requirements of the Duty.
- 1.3 This statement summarises the strategic activities of Arun District Council and the outcomes in terms of impact on the local plan. Section 2 focuses on the activities that have been carried out on a joint basis with other LPAs in the Coastal West Sussex & Greater Brighton (CWS&GB) area, under the auspices of the CWS&GB Strategic Planning Board. The Board includes representatives from the LPAs of Adur, Arun, Brighton & Hove, Chichester, Lewes, the South Downs National Park and West Sussex County Council (see map in Annex 5). It also covers ongoing work between the CWS&GB authorities and those in the wider area to support delivery of strategic priorities, particularly housing. Section 3 focuses on strategic activities which are more specifically related to Arun District Council and have not been part of the CWS&GB work programme.

2. Strategic Cooperation in Coastal West Sussex & Greater Brighton

2.1 Working across boundaries on strategic planning matters is not new territory for the CWS &GB Authorities. There is a long history of joint working through the South East Plan's Sussex Coast Sub-Regional Strategy and RPG9 before that. Following the demise of the South East Plan, the LPAs recognised at an early stage that there was a need for a new common approach to strategic planning (and investment) issues, which resulted in the preparation of a Local Strategic Statement (LSS). The following paragraphs set out the evolution of the LSS and the implications for local plans in the CWS&GB area and potentially in the wider area, such as authorities within the Gatwick Diamond. Annex 3 provides further details of the detail and timelines of key work strands, such as the SHMA, that have influenced the LSS and local plans.

Developing a Local Strategic Statement

2.2 Initially the strategic response was delivered through work on developing an employment and infrastructure strategy, which was commissioned by the Coastal West Sussex Partnership (CWSP)¹ [Annex 6, Ref 5.1] in 2011. However, this raised issues of governance in terms of delivering the proposed 'place-based' approach, highlighting the need for more formal joint working arrangements to ensure a coordinated approach to strategic planning and investment priorities, particularly in relation to infrastructure.

Developing an Employment and Infrastructure Strategy

(Parsons Brinckerhoff, Feb 2012)

Recommendation 2: That an appropriate governance structure be established to develop the "Place Based" delivery plans and to coordinate plans across CWS.

Recommendation 3: That the governance arrangements ensure that the development of the "Place Based" proposals are understood and supported by the local business community, local planning authority, and local communities so that they receive a wide measure of understanding and support as specific schemes come forward for consultation and delivery.

2.3 In response to the recommendations, the CWSP and West Sussex County Council commissioned a study into potential new governance arrangements for CWS&GB, which included a review of existing working arrangements within the area but also in West Sussex more generally [Annex 6, Ref 2.1]. As a result, the LPAs agreed to establish a new Strategic Planning Board with its inaugural meeting held in October 2012 [Annex 6, Ref 2.4].

¹ Coastal West Sussex Partnership: <http://www.coastalwestsussex.org.uk/>

- 2.4 The Board is governed by Terms of Reference and a Memorandum of Understanding [Annex 6, Ref 2.2 and 2.3] which have been agreed by all the relevant authorities. It comprises lead councillors from each of the local authorities and the South Downs National Park Authority, usually those with a planning portfolio. The Board's remit is to:
- (1) identify and manage spatial planning issues that impact on more than one local planning area within CWS&GB; and
 - (2) support better integration and alignment of strategic spatial and investment priorities in CWS&GB, ensuring that there is a clear and defined route through the statutory local planning process, where necessary.
- 2.5 It is advisory only as decision-making remains with the individual 'legally' responsible bodies. However, critical to its success is the continuing close working relationship with the CWSP and the Coast to Capital Local Enterprise Partnership², particularly in relation to the LEP's priorities in the Strategic Economic Plan. This is not only achieved through cross-representation on both the Board and Partnership but also in the joint working between the LPA officers and the Partnership's technical support groups.
- 2.6 In January 2013 the Board agreed that in order to fulfil its role, a new framework was needed to replace the Sussex Coast Sub-Regional Strategy and guide strategic planning decisions, and that this was to be in the form of a Local Strategic Statement (LSS) [Annex 6, Ref 3.2]. There was a clear commitment from all authorities to develop an LSS that had a direct influence on individual local plans but also highlighted the strategic challenges along the coast, with possible ways of addressing these.
- 2.7 It was also agreed that the LSS should be 'evidence-based' and deliverable, with significant importance attached to the need for a delivery plan [Annex 6, Ref 5.2]. A vital part of the evidence was a study undertaken by GL Hearn on behalf the LPAs to assess the housing needs of the area and any potential barriers to delivery. The 'Duty to Cooperate Housing Study' [Annex 6, Ref 4.1], which provided a critical review of the objectively assessed needs for each LPA, concluded that the area is highly constrained due to the fact that it is tightly bound by the English Channel and the South Downs National Park and that meeting the housing needs of the area will become increasingly challenging. It is intended that the results of this study will be updated at regular intervals and monitored through the LSS monitoring framework.

² [Coast to Capital Local Enterprise Partnership: http://www.coast2capital.org.uk/](http://www.coast2capital.org.uk/)

- 2.8 The LSS [Annex 6, Ref 3.1] was developed between January and October 2013, building on key evidence, such as the GL Hearn study, and through stakeholder engagement [Annex 6, Ref 3.5]. The final version sets out a shared *vision*, four overarching *Strategic Objectives* and five *Spatial Priorities*, building on the 'place-based' approach recommended by Parson's Brinckerhoff. A Monitoring Framework and Delivery and Investment Framework are being developed to support its implementation on an ongoing basis, and ensure local plan policies arising from the agreed strategic priorities remain viable and can be delivered [Annex 6, Ref 5.3].
- 2.9 There are a number of clear challenges highlighted in the LSS, particularly in relation to infrastructure, but also in terms of increasing pressures on land supply. The LPAs acknowledge this and are working together, through their own local plans and strategies, to meet their objectively assessed needs as far as is possible in the short to medium term. They are also working closely with neighbouring authorities in the wider sub-region to consider what the longer term options are for meeting needs. This work is ongoing and will inform both the current and next round of local plan reviews and is governed by a clear commitment from all relevant authorities through an agreed memorandum [Annex 6, Ref X].
- 2.10 Coastal West Sussex and Greater Brighton with the Greater Brighton Economic Board are commissioning three new pieces of evidence (Transport; Economy; Demographics) which will inform the review and updating of the LSS. Due to the agreement for Mid Sussex District Council to join, these studies will be important in terms of incorporating consideration of issues and their impacts at a wider level.
- 2.11 As well as developing and managing the implementation of the LSS, the Board has an agreed work programme to help steer other, strategically important, planning matters including assessing the needs of Gypsies, Travellers and Travelling Showpeople³ [Annex 6, Ref 6.1-6.2]. Details of the Board's work programme are provided in Annex 1 of this statement. This sets out the evidence demonstrating how the strategic cooperation has worked in practice and what influence this has had on the local plans being prepared in the area.
- 2.12 There are also a number of other activities required as part of the plan making process to address more localised strategic issues which are not common across the CWS&GB area. A summary of these activities is contained in Section 3 and Annex 2 of this statement.

³ The CWS G&T work does not include Brighton & Hove or Lewes as they are part of similar work with other East Sussex Authorities.

2.13 Strategic work will continue on an ongoing basis through the CWS&GB Strategic Planning Board's work programme and through the monitoring and delivery of the LSS, both of which will be aligned to the individual local plan monitoring and delivery frameworks. This will include work with adjoining strategic planning areas where relevant.

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3. Strategic Cooperation in Arun District Council

- 3.1 A paper on the Local Plan production was presented to the Local Plan Sub-Committee on 24th Nov 2011 that established a group to ‘front load’ Local Plan activities take account of partners research, evidence needs and opinions to shape the Local Plan policies. The Local Plan Advisory Group (LPAG) has had a significant on-going impact on the preparation of the Plan and effective outcomes in resolving any objections by collaboratively agreeing policy. LPAG is formed of Officers from neighbouring authorities, statutory consultees including the Highways Authority; Network Rail, the Environment Agency; Natural England; English Heritage and others including Action in Rural Sussex, Sussex Police, Sussex Wildlife Trust and the Local Nature Partnership.
- 3.2 During 2013, the group was expanded to correlate with those consulted on the Local Strategic Statement (as listed on the following page) and continue dialogues established with wider neighbours and ensure their co-operation and input as early as possible. In addition to attendance of the Coastal West Sussex and Greater Brighton Strategic Planning Board, further meetings were also arranged between Officers and Members with those from each of the immediate and wider neighbouring authorities. The various Memorandums of Understanding resulting are detailed in Annex 6, Reference 7.

List of consultees

Action in Rural Sussex
Adur Borough Council
Representative of Adur-Worthing Councils
Arun District Council
Brighton and Hove City Council
Coast to Capital (C2C) LEP
Chichester District Council
Coastal West Sussex and Greater Brighton Strategic
Crawley Borough Council
Environment Agency
Environment Agency
East Sussex County Council
EDF Energy
English Heritage
Enterprise M3 LEP
Fire & Rescue Service
Havant and East Hants
HCA
Highways Agency
Horsham District Council
Lewes District Council
Local Nature Partnership
Marine Management Organisation
Marine Management Organisation
Mole Valley District Council
Natural England
Network Rail
NHS
Portsmouth City Council
Portsmouth Water
Reigate & Banstead
South Downs National Park Authority
Solent LEP
South East LEP
Southern Electric
Southern Water
Southern Water
Southern County Council
Sussex Police and Crime Commissioner
Sussex Wildlife Trust
Tandridge District Council
Waverley Borough Council
Wealden District Council
Worthing Borough Council
West Sussex County Council
West Sussex Crime Council

* Only the organisation names have been provided to be in compliance with data protection requirements.

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- 3.3 The following discussion covers the outcomes that have resulted from this collaborative and co-operative working on a topic basis. These expressly relate to the Arun area and the formulation of the emerging Local Plan since 2011.
- 3.4 The situation in terms of the wider collaborative work on housing has been explained above. This now explains the local work that Arun has done to investigate and address these issues.

Housing

- 3.5 In addition, to the numerous collaborative studies mentioned in the previous section, Arun District Council also had a Critical Friend Review of Housing Requirement in April 2013 and a further SHMA Validation Study looking over the methodology used within the SHMA Update in October 2013. This reiterated that the intended figure of 580 dwellings per annum as a realistic figure based on needs methodology and past delivery.
- 3.6 Testing of higher and lower amounts has been investigated both through the sustainability appraisal process and also through work informing the Infrastructure Delivery Plan (2013).
- 3.7 Formal correspondence relating to the Duty to Co-operate about either helping to accommodate expected unmet needs or requiring unmet needs to be accommodated, have been received from two of the Northern West Sussex Authorities, specifically Horsham and Crawley. These requests and responses can be found under Annex 6, Reference 7.
- 3.8 Worthing Borough Council since at least April 2013 have raised the potential for there to be an issue in terms of helping to accommodate some of their unmet housing need. This is known to be a longstanding issue between the authorities and it has been understood that there will be a need for both Worthing to consider all avenues and for Arun to help their neighbour. However, crucially it is also known that there is a shortfall across the majority of the Sussex Coast and so as such it is critically important for Arun as a District to know the additional level it is being asked to accommodate. As a result versions of the Arun Local Plan since the early part of 2013 have incorporated the need to accommodate some of Worthing's unmet need, but not attributed figures specifically to this as they are at best unknown.

Barnham/Eastergate/Westergate

3.9 This area has been considered for the location of development for a significant amount of time and received an equal rating in terms of the results of a public consultation event, carried out in 2009. Since 2012, a consortium of landowners has been working with the Council to investigate issues with respect to the location. Through this joint working they have been involved with visioning work on behalf of the Council, done by URS Scott Wilson in 2013. In addition, a number of technical studies have also been produced on behalf of these landowners and provided to the Council. These have included:

- Surface Water and Wastewater Drainage Strategy Report
- Transport Strategy Report; and
- Illustrative Development Proposal.

3.10 In addition to these technical studies, these landowners have also been included within the group of stakeholders to be contacted in respect to the studies that have been carried out over the possible rerouting of the A29 (this aspect is discussed further within the Transport section). Contact and discussions between this consortium and the District Council are ongoing. As within the briefing note provided on 24th July 2014, the consortium intends to do a number of further studies. These include the following:

- Site Capacity Assessment
- Design Feasibility Assessment
- Ground Conditions Assessment
- High Level Review of Flood Risk and Surface water Management
- Capacity Assessment and Design Feasibility to Lidsey WWTW
- Capacity Assessment and Design Feasibility
- Ecology, Phase 1 Habitat Survey
- High Level Socio-Economic Assessment
- Assess Education and healthcare Capacity and Future Needs
- Landscape Assessment
- Transport Assessment
- Air and Noise Impact Assessments
- Archeology.

3.11 This joint collaborative working has both allowed increased certainty over delivery and also resulted in an evolution of the form of the housing policy and the content of both this and the supporting text. This has been particularly prevalent since its inclusion within the Draft Local Plan (2013-2028) in 2012.

West Bank site

- 3.12 This area has been identified as an area that could contribute to the overall regeneration of Littlehampton. However there are a number of constraints that must be addressed for this to occur, in particular reducing the flood risk. In the 2012 Consultation Draft Local Plan document a policy relating to the Littlehampton Harbour area, with an emphasis on employment but mentioning enabling development, was included. A key part of the reasoning for this was that there was insufficient evidence at that time to consider anything further. However, over the later part of 2012 a number of studies considering delivery aspects were received by the Council, who have a partial land ownership in the area. As a result of this combined with information contained in earlier documents, the Council decided to include the broad area within its housing policy, linked to the identification that up to approximately 1,000 units would be needed to help in terms of funding key infrastructure, notably flood defences.
- 3.13 In the 2013 version of the Local Plan the area was specifically incorporated within the housing policy. Though there was never official consultation on this document due to the decision of Full Council on 29th May 2013 requesting further work relating to housing matters. This caused a reaction from some local residents and interest groups. During the pause that was created, further changes were made to the form of the document and it was reissued around the Local Plan Advisory Group for comment at the end of November 2013. To accompany this a briefing session was also held with officers of this group on 2nd December and feedback requested for the New Year. Partially as a result of the reaction that had occurred it was within this document that the approach to the site was revised to be an Area Action Plan document, to allow further detailed work and public consultation to be incorporated in its production.
- 3.14 It was at this stage that the Environment Agency first raised concerns over the inclusion of this site within the housing allocation, on the basis that they believed the Sequential Test had not been satisfied. A further meeting directly with officers from the agency was held to discuss the matter on 18th December 2013. At this meeting, the reasoning for including the site was explained, explicitly that it had scored highly in the sustainability appraisal.
- 3.15 A policy was included within a working version of the Plan that contained this western area around the river referencing housing and specific provisions that would be required. This was circulated around the LPAG group for consultation in May 2014 and requests for comments to be received by the end of June. Additionally, requests for meetings to discuss this were invited and requested by a number of the group, including the Environment Agency.

- 3.16 At this meeting, held on the 11th June 2014, the inclusion of the West Bank area within the Plan was a crucial part of the discussions. The representatives from the Environment Agency outlined that their main concern was that it had specifically been included within the Housing Trajectory. They did not feel that this had been supported by the existing evidence and in fact that, although understanding why there may be a wish for this to be included, that it should not be included as currently treated. Specifically they identified that they still had concerns over the sequential test not being satisfied and if the sustainability appraisal sufficiently outweighed this in terms of reasoning. Further they also identified that due to the small number of existing properties, it was unlikely that funding under the Flood Defence Grant in Aid (FDGiA) scheme would be likely to be achieved and that developer contributions would not be provide sufficient work to deliver the required improvement to levels of flood defences. On this basis, they were asked what treatment of the area they would be likely to support. It was suggested that a step back towards the Littlehampton Harbour policy included within the Draft Local Plan in 2012 would be more suitable.
- 3.17 As a result of the content of this meeting specifically and comments received on 18th June 2014, the overall approach to the West Bank area of Littlehampton was revised taking these on board. Due to the geographical relationship to the Littlehampton economic growth area, plus a key driver being the retention and protection of the employment uses both in and associated with the Harbour, it was decided to expand the overall area, so that it included both the eastern and western sides, meaning the enabling area of search to assist the regeneration of the West Bank expanded to become the whole of the Littlehampton Growth Area through an Area Action Plan to be formulated, allowing for more in depth work and consultation to be carried out.
- 3.18 In addition, a revised Sequential Test, dealing with all the sites in the Publication version Arun Local Plan, has been sent to the Environment Agency for comment to ensure that it was sufficiently robust, prior to the submission of the Local Plan.

Gypsy and Traveller Sites

- 3.19 Currently this specific area of work has mainly been done through the collaborative work described in the previous section. However, this is also the area where there has been the greatest progression. This has been as a result of clear co-operative working between all the West Sussex authorities through both the West Sussex Transit Site Study (ORS, Nov 2013) and the agreement for this to be accommodated on one site, which now has planning consent at Westhampnett.

Employment

- 3.20 Within the 2003 Arun Local Plan two sites to the north of Bognor Regis were allocated for employment. In 2011 a bid was put together and submitted to government to gain Enterprise Zone status and although successful in terms of being prioritised and moved forward by the CWS Partnership and C2C LEP, it was not selected to go forward as a sponsored Enterprise Zone. Since this time the area has been identified for its role for securing long-term economic growth in Coastal West Sussex⁴. Overall it is intended that this be constituted of 4 sites that would cover an area totalling approximately 70ha on the north western edge of Bognor Regis.
- 3.21 Due to the strategic importance of these and their recognition to the wider sub-region, the Planning Policy and Economic Development Teams within Arun District jointly commissioned studies investigating what has hindered delivery previously and technical studies at a more detailed level on various topics, such as transport and environmental aspects. The work on delivery began with a report in 2011 entitled Feasibility & Viability Assessment Oldlands Farm, Bognor Regis. This identified critical issues related to flooding, up front infrastructure costs and the overall demand of the employment market as being the main reasons that had hindered delivery. There were also a number of suggested actions that could be taken by Arun District, with partners, of which the first would be to improve prospects for overcoming the development barriers identified.
- 3.22 A paper was presented to the Local Plan sub-committee on 26th January 2012 and within this it detailed that Arun District along with partners were developing a local approach to secure employment growth in the District. This also summarised the actions that could be taken to remove development barriers identified, a key one of which was planning certainty. The first of these included some technical work. Initially as it was intended for there to be a Local Plan policy to cover these sites, but this work had not been finished in time for inclusion in the first Draft Local Plan, a Draft Enterprise@BognorRegis Planning Policy Regulation 18 Consultation took place immediately following the consultation on the Draft Local Plan. This document indicated the timescales and specifics for development relating to the individual sites.
- 3.23 The policy direction provided by this consultation has been fully incorporated into the Publication version of the Local Plan. Following this work it was determined that there was value in preparing a Local Development Order to cover the sites.

⁴ Coastal West Sussex and Greater Brighton Local Strategic Statement (Coastal West Sussex, October 2013)

- 3.24 An LDO aims to allow a Local Planning Authority to introduce new permitted development rights. They are flexible and consistent with local determination, and are part of a move to remove bureaucracy and redefine the issues where planning really makes a contribution to the local area. LDOs are a means for the planning system to incentivise development in a way that meets a whole range of locally specific policy objectives.
- 3.25 A Local Development Order covering 3 of the sites - Oldlands Farm, Salt Box and Rowan Park. Detailed studies have been commissioned that include transport; flood and drainage; landscape and visual identity; arboriculture; archaeological and ecological assessments. Engagement with landowners, statutory consultees and others is an essential requirement in the preparation of the LDO.
- 3.26 Alongside the production of some of this work, the Environment Agency updated their modelling relating to the Aldingbourne Rife. Following this there has been consideration of exact measures that will be appropriate through the Aldingbourne Rife Integrated Flood Risk Plan and Works. As a consequence of this the Environment Agency has indicated that the flood extents previously shown are expanded slightly. As a result there is a need for flood attenuation measures to be considered further as these sites are brought forward for development. This approach has been incorporated in the relevant Local Plan policies; the planning permissions granted for commercial development at Oldlands Farm and through production of the Local Development Order will be taken into account. Developers, landowners and others have been integrated into the production of various employment land studies since 2010.

Transport

- 3.27 There have been significant issues relating to waiting times on specific routes around the transport network in the District, with congestion issues especially on the A259 and the A27 at Arundel. In addition to these there is significant congestion and queuing that occurs around the six villages area due to the level crossing at Woodgate during rush hour periods. There is also queuing at the Wick level crossing, although these are being resolved through a combination of the delivery of a new route through Littlehampton connecting to the A27 to aid closure of the level crossing.
- 3.28 Work to consider the existing, and improvements to, the transport network have been a critical part of the evidence base since formulation of the Core Strategy began back in 2005. This is important not just for movement within the District but also due to its critical importance in terms of connecting to other areas within the sub-region as well. The County Council has been involved on Officer

Steering Groups and in providing information for the base models of all of the District models that have been done since this time. In addition, the Highways Agency has also been fully involved through the same format.

3.29 Though comments or representations from either of these agencies has not required any change in direction, their input through this process has allowed additional constraints to be identified, which have allowed more accurate assessment of both impacts and any solutions. In particular, key junctions identified through this route include:

- Fontwell Junction
- Nyton Road junction
- Church Lane junction
- Ford Road roundabout

3.30 A crucial part of the Local Plan both in terms of achieving one of the central aims of the Council to close the Woodgate crossing, for improved safety, and ensuring delivery of a key location for growth, is the realignment of the A29. To provide certainty in terms of both these aspects, a number of studies have been carried out, since 2012. Initially this simply considered a number of differing routes and scenarios, although later studies have specifically included surveys of businesses and landowners.

3.31 In addition to these studies for the Council, the consortium of landowners around the Barnham/Eastergate/Westergate strategic location, have not just been included within the surveys but have also commissioned their own investigations into potential solutions around connections to any potential rerouted A29. These have been provided to the Council since March 2013 and been made available on the Council's website.

3.32 Another key stakeholder with respect to the significant issue around the Woodgate level crossing is the owner and operator, Network Rail. They have been a member of the LPAG group since its formulation in 2011. In addition, there have been a number of both briefings and steering group meetings which they have also attended. Due to the critical issue that this represents for one of the intended site allocations, realign the main road and improve overall safety, they were importantly included by URS when forming the Barnham, Eastergate & Westergate Visioning Brief.

3.33 As a result of their involvement both in terms of the emerging Local Plan and the Infrastructure Delivery Plan resulted in greater detail relating to the content of the policy, as well as the supporting text for Housing allocations, plus for

Infrastructure and Implementation and partially within the overall content of Connected Place. The clearest change that resulted was the removal of the Transporting Freight by Rail policy, included and agreed by Local Plan Sub-committee on 7th March 2013.

Education

- 3.34 Representatives from the County Council Schools Department have been part of the LPAG since its formation and so have been involved and included at all stages, both formal and informal of the Plan's production. In addition, when the Draft Infrastructure Delivery Plan was being done they were specifically invited along to a Key Stakeholder Workshop, as well as being sent a questionnaire to ensure that all the needs of their services for the growth scenarios being considered could be fully taken into account both for informing the Local Plan and also any decisions relating to any s106 or CIL charging.
- 3.35 As well as this co-operative working with the County Council, meetings took place with the Heads of the six main secondary schools within the District to inform them of the progression of the Local Plan at vital stages, as well as questionnaires for the Draft IDP also being sent to them for input.
- 3.36 The combination of working closely with both of these stakeholders has meant that the needs of the education sector is well known and has been best accommodated within the policies of the Plan.
- 3.37 In addition to these local needs, due to sites on the east of Chichester District being identified later in their Plan process, more collaborative working between the two Districts with each of these groups has equally been recognised, so that the greatest benefit can be gained for populations in close proximity on either side of the boundary between the Districts.

Pagham Harbour

- 3.38 The geographical location of Pagham Harbour means that the local authority boundary line between Arun and Chichester District Councils' falls across it. As such this is one of the clearest areas for cross-boundary working to ensure that there is a comprehensive, cohesive and complementary approach taken towards preserving this natural asset.
- 3.39 Each authority has provided comments at each stage of consultation on the necessary and relevant policies. In addition, when updating the Habitats regulations work at Arun District officers from Chichester District were included

as part of this. Slightly differing approaches have been taken by each authority in terms of the distances applied for buffering and contributions, which are supported by the evidence base of each authority and Natural England.

3.40 The outcome of the Habitats work for each authority determines that there is not expected to be a detrimental impact on the designated site as a result of the Plan, due to the mitigation that can be applied through the application of policies in each respective Plan. However to ensure delivery both authorities, along with Natural England and RSPB (as the site managers) are in discussions to identify specific projects or aims that would help in terms of specific aspects at the site, that will reduce any potential disturbance from additional residents. It is intended that an assessment can then be had as to the best form for delivering these, whether it could be the application on specific sites or through the inclusion on a 123 register for CIL monies.

Horticulture

3.41 The characteristic of Arun for the greatest number of hours of sunlight means that along with the soil quality it is ideal for growing. This has resulted in a high number of horticultural and agricultural businesses within Arun, which play a key role in the local economy. These characteristics are shared across the Chichester Coastal Plain and so between both Chichester and Arun Districts.

3.42 Studies, information and comments provided by the West Sussex Growers Association since 2012 resulted in the development of the wording of policies relating to these areas.

Green Infrastructure

3.43 A key characteristic of Arun District and of both the contribution to the settlements within it and their character is green infrastructure. This is the network of natural spaces and the linkages between them that provide at least one function, such as moderating temperature or water storage. As these networks are equally an important characteristic of the County as a whole, this has an important role and impact beyond Arun's boundaries.

3.44 West Sussex County Council established a working group in June 2011, consisting of all the West Sussex LPAs and the SDNPA, to share work and try to gain consistency in terms of the approach across the County. The group would meet quarterly until July 2013, when it was agreed that the timings would be changed.

- 3.45 The group had an agreement to share data and carry out early consultation on proposed policies to ensure a consistent approach. This has been done through the LPAG consultations that have been done in the drafting of the emerging Arun Local Plan.
- 3.46 In addition to this group, the South Downs National Park Authority whilst forming the evidence base for its new Local Plan, held a workshop on Delivering Multi-Functional Benefits for South Downs National Park and Beyond in October 2014, at which Arun was a participant.
- 3.47 It has been an intention of the District Council, since the multi-functional benefits of Green Infrastructure and, in particular, a route from Littlehampton to Arundel was identified in the Green Infrastructure Study to deliver this. Funding towards this was agreed from the Local Sustainable Transport Fund in July 2014. Due to the length of the route and the intention for there to be improved links to and from the Coast, discussions have been started to prioritise where this should be focused first.

Annex 1: Summary of Strategic Planning Activities in Coastal West Sussex and Greater Brighton

Strategic Planning Issue	Strategic Partners	Strategic Response*	Evidence **	Outcome
PART A				
Supporting sustainable Economic Growth	CWS &GB Authorities, SDNPA, CWSP, C2C LEP	<p>Oct 2012: Establish a Strategic Planning Board for CWS&GB to facilitate joint working on strategic matters.</p> <p>Oct 2013: Agree a joint strategic framework (LSS) to prioritise strategic spatial and investment priorities to help maximise opportunities for long term sustainable economic growth</p>	<p>CWS&GB Memorandum of Understanding <i>[Annex 6, Ref 2.3]</i></p> <p>CWS&GB LSS: Strategic Objective 1 – Delivering Sustainable Economic Growth <i>[Annex 6, Ref 3.1]</i></p> <p>Developing an Employment and Infrastructure Strategy <i>[Annex 6, Ref 5.1]</i></p>	<p>Prioritisation within the C2C Strategic Economic Plan for the A29.</p> <p>Delivery through approved planning applications for the Oldlands site, which is providing large amounts of commercial floorspace catered towards providing a greater diversity of businesses, with good connections to infrastructure.</p> <p>Also formed content within Employment and Enterprise part of plan and content of following policies:</p> <p>EMP SP1 Employment land provision EMP SP2 Strategic employment land allocations EMP DM2 Enterprise Bognor Regis</p>
Making provision for the objectively assessed housing needs of the area	CWS&GB Authorities, SDNPA, CWSP, C2C LEP, Gatwick Diamond	<p>Oct 12: Establish a Strategic Planning Board for CWS&GB to facilitate joint working on strategic matters.</p> <p>Oct 13: Preparation of a joint strategic</p>	<p>CWS&GB Memorandum of Understanding <i>[Annex 6, Ref 2.3]</i></p>	<p>Established consistent methodology and evidence base through joint working on numerous collaborative studies relating to OAN and the Sussex Coast</p>

	<p>Authorities, EA, HCA</p>	<p>framework (LSS) to:</p> <ul style="list-style-type: none"> • set out an agreed overall growth ambition for the area in terms of housing provision, ensuring that individual authorities aim to meet OANs as far as is possible without significant adverse impact on the environment, infrastructure and economy; • identify any potential shortfall over the OANs and agree a process for addressing this over the longer term. <p>(Date when started) Working collaboratively with LPAs in wider sub-region, particularly Gatwick Diamond Authorities, to understand longer term development needs and what the opportunities are for meeting these outside CWS&GB.</p>	<p>CWS&GB LSS: Strategic Objective 2 – Meeting Strategic Housing Needs <i>[Annex 6, Ref 3.1]</i></p> <p>Duty to Cooperate Housing Study <i>[Annex 6, Ref 4.1]</i></p> <p>Assessment of Housing Development Needs Study – Sussex Coast HMA <i>[Annex 6, Ref 4.2]</i></p> <p>West Sussex Authorities Transit Site Study (ORS, Nov 2013) <i>[Annex 6, Ref 6.2]</i></p> <p>Joint agreement/MoU and other activities in wider WS (Insert refs)</p>	<p>Housing Market</p> <p>Inclusion of number within the LSS Strategic Priority 2</p> <p>Informed content of supporting text of policy H SP1 of Publication Version Arun Local Plan 2011-2031</p>
<p>Delivering strategic infrastructure priorities</p>	<p>CWS & GB Authorities, SDNPA, CWSP, C2C LEP, HA</p>	<p>Oct 12: Establish a Strategic Planning Board for CWS&GB to facilitate joint working on strategic matters and engage effectively with infrastructure enablers and providers.</p>	<p>Memorandum of Understanding <i>[Annex 6, Ref 2.3]</i></p> <p>CWS&GB LSS: Strategic Objective 3-</p>	<p>A Surface Water Management Plan is being progressed for an area north of Bognor Regis, expected towards the end of 2014, and another specifically for Bognor Town is prioritised.</p>

		<p>Oct 13: Preparation of a joint strategic framework (LSS) to identify strategic investment priorities in transport and other infrastructure required to support delivery of strategic spatial priorities identified in LSS and LPs and to inform the priorities identified in the C2CLEP's Strategic Economic Growth Plan.</p> <p>Date: Preparation of a Delivery and Investment Framework to align strategic priorities with funding opportunities ensuring these are deliverable.</p>	<p>Investing in Infrastructure [Annex 6, Ref 3.1]</p> <p>CWS&GB LSS Spatial Priority 2 – Chichester City/Tangmere/Bognor Regis [Annex 6, Ref 3.1]</p> <p>CWS&GB LSS Spatial Priority 3 - Littlehampton [Annex 6, Ref 3.1]</p> <p>C2C LEP Strategic Economic Plan [Annex 6, Ref 9.1]</p> <p>Advice to Support the Development of a Delivery and Investment Framework [Annex 6, Ref 5.2]</p> <p>CWS&GB Delivery & Investment Framework [Annex 6, Ref 5.3]</p>	<p>Strong, robust evidence base that has informed strong approach to protection of areas recognised for their role towards wider character of Coastal West Sussex.</p>
<p>Management of environmental resources</p>	<p>CWS&GB Authorities, SDNPA, EA, EN, Sussex Local Nature</p>	<p>Oct 12: Establish a Strategic Planning Board for CWS&GB to facilitate joint working on strategic matters and engage effectively with other organisations and bodies with a role in</p>	<p>Memorandum of Understanding [Annex 6, Ref 2.3]</p> <p>CWS&GB LSS:</p>	

	Partnership	<p>managing environmental assets.</p> <p>Oct 13: Preparation of a joint strategic framework (LSS) to support the protection and management of key environmental assets that are valuable in terms of supporting sustainable growth and a high quality of life.</p> <p>Include cooperation with Sussex LNP where relevant</p>	<p>Strategic Objective 4 – Managing Environmental Assets and Natural resources [Annex 6, Ref 3.1]</p>	
Meeting the needs of Gypsies and Travellers	CWS Authorities, SDNPA and other West Sussex Authorities	<p>Joint assessment of needs and working together to identify a sufficient supply of suitable sites across CWS.</p> <p>Provision of transit accommodation</p>	<p>CWS Gypsies, Travellers & Travelling Showpeople Accommodation Assessment [Annex6, Ref 6.1]</p> <p>Study into Transit Accommodation in West Sussex [Annex 6, Ref 6.2]</p>	<p>Agreement signed for a single site to be provided at a site identified by Chichester District at Westhampnett [Annex 6, Ref 6.3]</p> <p>DPD intended by District Council</p>

*Further information on the Individual LPA decisions related to the LSS and MoU are contained in Annex 4

**Timelines for key decisions related to evidence are set out in Annex 3

Annex 2: Summary of Strategic Planning Activities in Arun District

Strategic Planning Issue	Strategic Partners	Strategic Response	Evidence	Outcome
PART B				
Housing	<ul style="list-style-type: none"> Environment Agency Southern Water Services Ltd Littlehampton Harbour Board The Church Commissioners for England Hanbury Properties Robert Eggins Fleurie Nursery Ltd Hampshire Developments Ltd Langmead Land BuiltForm B & JE Medlock Janice Loosley Littlehampton Town Council West Sussex County Council 	<p>Change from broad area included in policy to be dealt with through an Area Action Plan, to allow for further more detailed work and further public consultation going forward.</p> <p>Change from the more focused location to the west of the river to the wider regeneration area for Littlehampton covering both sides of the river.</p> <p>Revised and updated Sequential and Exception test covering all sites within the Publication Version Arun Local Plan 2011-2031 agreed with Environment Agency</p> <p>Additional studies provided since March 2013 on specific topics and solutions, to aid judgments over delivery.</p>	<p>Barnham, Eastergate & Westergate Visioning Brief</p> <p>Meeting minutes and notes</p> <p>Full Plan Sequential and Exception Test 2014</p>	<p>Significantly informed the policy direction and content of the Housing Delivery part of the Publication Version Arun Local Plan 2011-2031.</p> <p>Recent permissions granted for housing development in Angmering, incorporating affordable units.</p> <p>Significantly informed amendments to supporting text and policies:</p> <ol style="list-style-type: none"> H SP1 Strategic Housing, parish and town council allocations T SP1 Transport and Development T SP3 Safeguarding the Main Road Network INF SP1 Infrastructure provision and implementation
Employment	<ul style="list-style-type: none"> Hanbury Properties Langmead Children Farm Partnership Bericote Properties ADC Property 		<p>CWS Employment and Infrastructure Strategy (2012)</p> <p>Feasibility & Viability</p>	<p>Informed new part and cross references within the Employment and enterprise part, as well as the supporting text and following policies specifically:</p>

	<ul style="list-style-type: none"> Environment Agency 		<p>Assessment – Oldlands Farm, Bognor Regis (2011)</p> <p>Bognor Regis Enterprise Zone (2011)</p> <p>Enterprise@Bognor Regis Interim Planning Policy Guidance paper</p> <p>Planning Applications BE/63/13 and BE/73/14</p>	<ul style="list-style-type: none"> EMP SP1 Employment land provision EMP SP2 Strategic employment land allocations EMP DM2 Enterprise Bognor Regis
Education	<ul style="list-style-type: none"> Felpham Community College St Philip Howard Catholic High School The Angmering School The Littlehampton Academy The Regis School Ormiston Six Villages Academy West Sussex County Council 	<p>Questionnaires sent and filled relating to the Infrastructure Delivery Plan (2013)</p> <p>Specific briefing sessions held between the Head of Planning Policy and Conservation and Headteachers in April/May 2014</p>		<p>Informed inclusion of specific requirements for inclusion in following policies:</p> <ul style="list-style-type: none"> H SP1 Strategic housing, parish and town council allocations INF SP1 Infrastructure provision and implementation <p>As well as largely informing the respective supporting text both in Housing allocations and Infrastructure and Implementation parts of the Publication Version Arun Local Plan 2011-2031</p>
Transport	<ul style="list-style-type: none"> Highways Agency West Sussex County Council Network Rail 		Transport Background Studies	This collaborative working has removed the Transporting Freight by Rail policy, plus critically identified important aspects of

				<p>background studies and work, plus informing the exact content of the Connected Place section of the Publication Version Arun Local Plan 2011-2031. In addition, this also informed content within the following policies:</p> <ul style="list-style-type: none"> • H SP1 Strategic housing, parish and town council allocations • EMP DM2 Enterprise Bognor Regis • T SP1 Transport and development • T DM1 sustainable travel and public rights of way • T SP2 Littlehampton to Arundel green link • T SP3 Safeguarding the main road network • T DM2 Public Car Parks
Pagham Harbour	<ul style="list-style-type: none"> • Chichester District Council • Natural England • RSPB 	<p>10th January 2014 Meeting with Chichester District to discuss the evidence base relating to the visitors to the Harbour and as a result what approach should be taken.</p> <p>24th July 2014 Meeting with all partners to establish overall approach to be taken with respect to mitigating impacts of visitors and practicalities of how this may function.</p>	Meeting minutes available on request.	<p>Agreed that the two studies were robust and overarching messages similar. Therefore no additional joint evidence required and approaches in line with this.</p> <p>Exact implementation still being discussed. RSPB and Natural England agreeing suitable schemes for review by the District Councils.</p>
Green Infrastructure	<ul style="list-style-type: none"> • West Sussex Green Infrastructure Group 			Funding received as a result of bid to Local Sustainable Transport

	<ul style="list-style-type: none"> • South Downs National Park Authority 			<p>Fund for delivering improvements along the route connecting Arundel and Littlehampton</p> <p>Largely affected the approach taken within the Plan towards Green Infrastructure so that included, to provide an overall holistic approach to green infrastructure, landscape and setting of document.</p> <p>In addition, specifically informed the content of the supporting text and policy T SP2 Littlehampton to Arundel Green Link</p>
Horticulture	<ul style="list-style-type: none"> • West Sussex Growers Association 	<p>September-December 2012 Correspondence and discussions with representative of West Sussex Growers Association via email</p>	Documents and representation available on request	<p>Informed content of supporting text and following policies:</p> <ul style="list-style-type: none"> • HOR DM1 Horticulture • RET DM2 Garden Centres

Annex 3: CWS & GB Strategic Planning Board: Key Project Timelines

1. Establishment of CWS & GB Strategic Planning Board

February 2012: Emerging CWS Infrastructure and Employment Land Strategy recommends new governance arrangements to deliver strategic planning and investment priorities.

The draft of CWS Partnership commissioned study by consultants Parsons Brinkerhoff highlights the need for new governance arrangements to help implement the recommendations. LPAs involved in study also considering implications of the Duty to Cooperate and new ways of working. Study therefore commissioned from Catriona Riddell Associates (CRA) to consider existing working arrangements in CWS and the wider West Sussex area and options for future arrangements to support management of strategic planning and investment priorities.

26 April 2012: CWS&GB Officers' Meeting

Officers consider draft recommendations from CRA report.

27 June 2012: CWS&GB Authorities (Relevant Portfolio Holders and Officers) Meeting

LPAs consider the recommendations of the CRA report and agree to establish a new Strategic Planning Board with a remit to:

- (1) identify and manage spatial planning issues that impact on more than one local planning area within CWS&GB; and
- (2) support better integration and alignment of strategic spatial and investment priorities in CWS&GB, ensuring that there is a clear and defined route through the statutory local planning process, where necessary.

9 October 2012: First meeting of the CWS&GB Strategic Planning Board

The Board agree Terms of Reference and draft work programme, including development of a new strategic framework for the area. Formal members of the Board to include the LPAs of Adur, Arun, Brighton & Hove, Chichester, Worthing, South Downs National Park and West Sussex County Council. Lewes District Council invited to attend as 'observer'.

24 January 2013: CWS&GB Strategic Planning Board

Draft Memorandum of Understanding considered

18 July 2013: CWS&GB Strategic Planning Board

Final Memorandum of Understanding agreed

17 October 2013: CWS&GB Strategic Planning Board

Lewes District Council invited to be formal member of the Board.

2. Developing a Local Strategic Statement

24 January 2013: CWS&GB Strategic Planning Board

Scope for LSS agreed and CRA appointed to take forward preparation with officers.

27 March 2013: Workshop 1

Officers from each of the CWS&GB LPAs considered form and content of LSS. Representation from Gatwick Diamond Authorities unable to attend but telephone

discussion took place prior to meeting to ensure comments and experience of GD Authorities in developing their LSS could be taken into account (feedback from discussion included in presentation).

23 May 2013: Workshop 2

Officers and councillors from the CWS&GB LPAs considered key issues for LSS, including links to Coast to Capital LEP's emerging Strategic Economic Plan.

24 June 2013: Workshop 3

Officers and councillors from the CWS&GB LPAs and key stakeholders (including Natural England, Environment Agency and Highways Agency) considered draft Strategic Objectives and Spatial Priorities for the LSS. Written comments from those attending invited including from representatives from C2C LEP and Sussex LNP who were invited but unable to attend..

18 July 2013: CWS&GB Strategic Planning Board

Draft LSS considered, particularly taking into account results of the GLH Housing Study.

Sustainability Appraisal of the LSS produced and discussed ready for formal consultation

14 August-18 September: Formal Consultation on Draft LSS and Draft Sustainability Appraisal

CWS&GB LPAs, other adjoining LPAs and key stakeholders invited to comment on the final draft LSS.

17 October 2013: CWS&GB Strategic Planning Board

Final LSS agreed.

Sustainability Appraisal covered but mention of the fact that not all had responded, hindering its publication.

30 October 2013: Letter from CW&GB SPB Chairman sent to LPAs and Partners

Letter to CWS&GB LPAs, adjoining LPAs and other key stakeholders sent to formally present the Local Strategic Framework and set out next steps.

November 2013- January 2014: Individual CWS&GB Authorities formally agree LSS

3. Coastal West Sussex Duty to Cooperate Housing Study

21 Feb 2012: Meeting of CWS LP lead officers

Considered Duty to Co-operate requirements, particularly in relation to housing (the social and economic impacts of not meeting housing needs); scope for radical solutions post 2028, such as new settlements; need to link in to the rest of West Sussex; the need for MoU and position statement/strategy; and use of independent support to do the housing work.

23 May 2012: Meeting of CWS LP lead officers

Strategic issues identified and the need to co-operate on housing provision. Agreed to appoint consultant to do housing study on behalf of the CWS Authorities, Brighton & Hove CC, Lewes DC and the South Downs National Park Authority. The study would identify theoretical housing needs and compare this to actual capacity.

October 2012: Study brief agreed and GL Hearn appointed

9 October 2012: CWS & GB Strategic Planning Board

The Board is informed of the housing work and further amendments are made to the brief.

11 January 2013: Adjoining authorities informed of the Study

Letter sent to other LPAs in West Sussex, and to the Planning departments at the Councils of Havant, East Hants, Waverley, Southampton, Portsmouth, Rother, Hastings (all within or close to the coastal housing market areas) and Wealden to inform them of the study and to ask for any housing information which may be of mutual benefit.

Jan 2013: Preliminary study submitted by G L Hearn.

1 Feb 2013: Officers' meeting

G L Hearn presented draft study (action points taken).

5 March 2013: Officers' meeting

Final comments made on draft study.

19 March 2013: CWS&GB Strategic Planning Board

Presentation of draft study findings by G L Hearn

June 2013: Adjoining authorities informed of draft study findings

Letter sent informing West Sussex LPAs and others close to the housing market areas (as above) about the study (with an intention to send the study when complete).

May 2013: G L Hearn appointed to up-date study

Study updated to take account of the 2011 Census and new population projection figures.

July 2013: Final study produced (following some further minor amendments (to the map))

17 Oct 2013: CWS&GB Strategic Planning Board

The Board agrees the Local Strategic Statement for the area which is informed by the Duty to Co-operate Housing Study.

4. Developing an Employment and Infrastructure Strategy

12 September 2011: CWS Partnership Development and Infrastructure Group

The DIG agreed there was a need for a spatial vision, linked to growth plans and infrastructure investment across CWS and commissioned Parsons Brinckerhoff to review the existing plans from each of the Authorities.

29 September 2011: CWS Partnership Board

The Board was updated on the Parsons Brinckerhoff work and the clear need for the CWS area to have a clear spatial vision linked to growth plans and infrastructure investment. The Board was to be kept informed of progress.

23 November 2011: CWSP Development & Infrastructure Group

The DIG reviewed the proforma to be used for collecting base line intelligence. It was agreed that the rationale for the work was to strengthen the image and identity of CWS and investigate opportunities for a collective approach to addressing the barriers to development so that the whole CWS area can benefit.

10 January 2012: CWSP Development & Infrastructure Group

Consideration of baseline information and next steps - validation of sites and infrastructure improvements required to help deliver economic growth. Agreed that this needed to be tested more broadly within individual authorities before being taken to the CWSP.

21 February 2012: CWSP Development & Infrastructure Group

Considered Parsons Brinckerhoff report and recommendations.

29 February 2012: Developing an Employment and Infrastructure Strategy-

Parsons Brinckerhoff Report completed

22 March 2012: CWS Partnership Board meeting

The Board considered the Parsons Brinckerhoff which identifies the strategic sites and transport infrastructure improvements that, if delivered, could have potential to unlock the economic growth potential for CWS. The recommendations included the need to establish new governance arrangements to deliver the place-based approach set out in the report.

27 June 2012: CWS&GB Authorities (Relevant Portfolio Holders and Officers)

Agreed to establish new strategic planning arrangements to address the Duty to Cooperate and the recommendations of the Parsons Brinckerhoff report on governance.

9 October 2012: CWS &GB Strategic Planning Board

The Board considered a presentation on how best to take forward implementation of the Parsons Brinckerhoff report and agreed to develop a Local Strategic Statement.

5. CWS&GB Delivery and Investment Framework

March 2013: Receipt of final report from GVA on Advice to support development of a Delivery and Investment Framework.

6. Planning for Gypsies, Travellers and Travelling Showpeople

Note: this work covers West Sussex Authorities within the partnership only.

Gypsy and Traveller and Travelling Showpeople Accommodation Assessment (Phase 1)

The Assessment assisted the CWS Authorities and SDNPA to determine an appropriate level of pitch and plot provision for the area to inform the policies and proposals of their respective Core Strategies/Local Plans and related development plan documents. The Phase 1 GTAA has been 'signed off' by the Gypsy and Traveller Project Group.

Gypsy and Traveller and Travelling Showpeople Accommodation Assessment (Phase 2)

The CWS Gypsy, Traveller and Travelling Showpeople Accommodation Assessment (Phase 2) was commissioned from Peter Brett Associates (PBA) to meet the requirements of the National Planning Policy Framework (NPPF) 2012, the Planning Policy for Traveller Sites (PPTS) March 2012 and the 2004 Housing Act.

Having gained an understanding of need (Phase 1) the CWS authorities were then required to:

- Identify and update annually, a supply of specific, developable sites sufficient to provide five years' worth of sites against their locally set targets;
- Identify a supply of specific, developable sites or broad locations for growth, for years 11-15

This work was agreed by the Strategic Planning Board in January 2014.

Study into Transit Provision in West Sussex

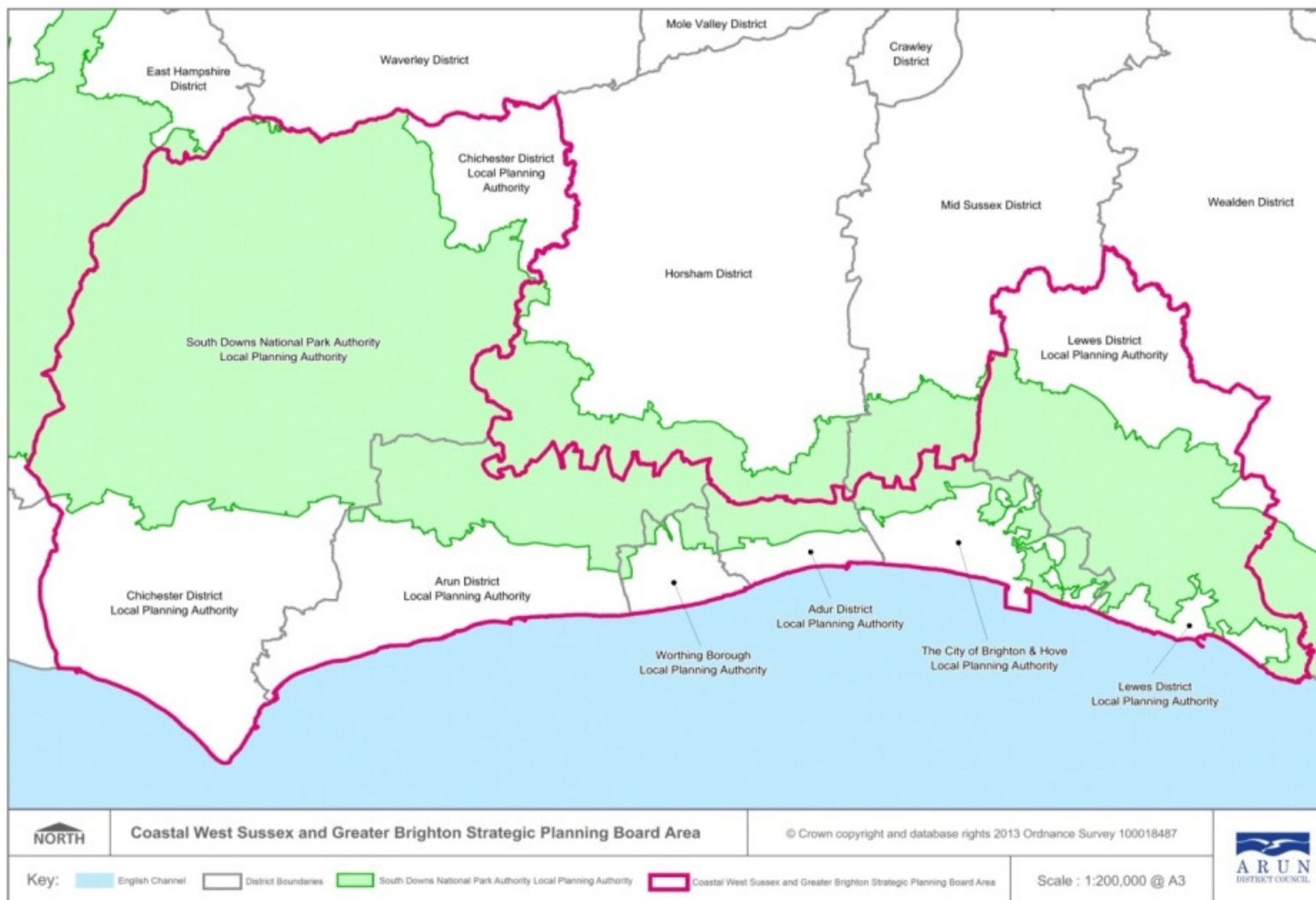
This study was undertaken by Opinion Research Services (ORS) on behalf of all the Chief Executives of West Sussex. The findings of the study have been discussed among the Leaders and the Chief Executives of West Sussex and they have all agreed to recommend to their Councils that they should enter into a West Sussex-wide multi-agency approach to managing Unauthorised Encampments (UEs). West Sussex County Council has agreed to be the lead authority for the multi-agency arrangements in respect of both the management of the transit site and enforcement activities. For this arrangement to be successful, a Transit Site, in public ownership and control, must be sited within the West Sussex County boundaries.

Officers of Chichester DC have been looking for suitable sites in which to locate a transit site for some time now and believe they have found an appropriate location at the Westhampnett Depot. The redevelopment of the Depot site has presented the Council with an opportunity to free up half an acre which could be used as a permanent transit site. It should be noted that no other suitable site across West Sussex has been identified for this purpose, despite an extensive search of Council land records and a public 'call for sites' associated with the Local Plan process.

Annex 4: Formal Endorsement of the Local Strategic Statement

Local Planning Authority	
Adur & Worthing	<p>Joint Strategic Committee: 3 December 2013 http://www.adur-worthing.gov.uk/media/media,119295,en.pdf</p> <p><u>Decision:</u> The Joint Strategic Committee:- (i) noted and approved the Coastal West Sussex and Greater Brighton Local Strategic Statement; (ii) noted and approved the Coastal West Sussex and Greater Brighton Memorandum of Understanding; (iii) noted and approved the Agreement for Joint Working between all Local Planning Authorities in West Sussex together with Brighton and Hove City Council, Lewes District Council and the South Downs National Park Authority.</p>
Arun	<p>Full Council: 8 January 2014 http://www.arun.gov.uk/mediaFiles/downloads/83329178/Minutes_080114_2014_Final.pdf</p> <p><u>Decision:</u> The Council resolved that the Coastal West Sussex and Greater Brighton Local Strategic Statement be adopted.</p>
Brighton & Hove	<p>Economic Development & Culture Committee: 23 January 2014 http://present.brighton-hove.gov.uk/Published/C00000705/M00004664/\$\$\$Decisions.doc.pdf</p> <p><u>Decision:</u> The Committee resolved to approve the Coastal West Sussex and Greater Brighton Local Strategic Statement including the terms of reference and memorandum of understanding.</p>
Chichester	<p>Cabinet: 7 January 2014 http://www.chichester.gov.uk/index.cfm?articleid=22978</p> <p><u>Decision:</u> Cabinet resolved the Coastal West Sussex and Greater Brighton Local Strategic Statement be agreed.</p>
Lewes	<p>Cabinet: 6 January 2014 http://cmispublic.lewes.gov.uk/Public/Meeting.aspx?meetingID=657</p> <p><u>Decision:</u> Cabinet agreed to endorse the Coastal West Sussex and Greater Brighton – Local Strategic Statement.</p>
SDNP	<p>Endorsement of LSS delegated to Director of Planning</p>
West Sussex CC	<p>Executive Decision: 23 January 2014 http://www.westsussex.gov.uk/your_council/meetings_and_decision-making/executive_decisions.aspx</p> <p>Cabinet Member for Highways and Transport agreed the LSS on behalf of the Council</p>

Annex 5: Map of Coastal West Sussex and Greater Brighton



Annex 6: References to key documents

1. National Planning Policy & Guidance

- 1.1 National Planning Policy Framework (March 2012)
https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/6077/2116950.pdf
- 1.2 National Planning Practice Guidance (March 2014)
<http://planningguidance.planningportal.gov.uk/blog/guidance/duty-to-cooperate/>
- 1.3 Localism Act (2011)
<http://www.legislation.gov.uk/ukpga/2011/20/section/110/enacted>

2. Coastal West Sussex & Greater Brighton Strategic Planning Board

- 2.1 Review of Governance and Working Arrangements in Coastal West Sussex (CRA, April 2012)
<http://www.coastalwestsussex.org.uk/wp-content/uploads/FINAL-Governance-and-Working-Arrangements-in-CWS-April-12.pdf>
- 2.2 CWS & GB Strategic Planning Board: Terms of Reference
<http://www.coastalwestsussex.org.uk/wp-content/uploads/CWS-Strategic-Planning-Board-TOR-Oct-13-Final-Version.pdf>
- 2.3 CWS & GB Strategic Planning Board Memorandum of Understanding
<http://www.coastalwestsussex.org.uk/wp-content/uploads/FINAL-CWS-SPB-MoU-Feb-2014-Final-Signed.pdf>
- 2.4 CWS & GB Strategic Planning Board
<http://www.coastalwestsussex.org.uk/cws-in-partnership/cws-strategic-planning-board/>

3. Coastal West Sussex & Greater Brighton Local Strategic Statement

- 3.1 Local Strategic Statement: Final version (Oct 2013)
<http://www.coastalwestsussex.org.uk/wp-content/uploads/FINAL-LSS-for-CWS-30-Jan-14.pdf>
- 3.2 Local Strategic Statement: Scoping Paper (CRA, Jan 2013)
<http://www.coastalwestsussex.org.uk/wp-content/uploads/CWS-Gtr-Btn-Final-LSS-Scope-Jan-2013.pdf>
- 3.3 Local Strategic Statement: Sustainability Appraisal (March 2014)
<http://www.coastalwestsussex.org.uk/cws-in-partnership/cws-strategic-planning-board/>

3.4 Local Strategic Statement: Summary of Consultation Responses (Sept 2013)
<http://www.coastalwestsussex.org.uk/wp-content/uploads/CWS-Gtr-Btn-LSS-Summary-of-Responses-4-Oct-2013.pdf>

3.5 Local Strategic Statement: Stakeholder Engagement Workshops

Workshop 1: 19th March 2013 (<http://www.coastalwestsussex.org.uk/wp-content/uploads/2.SPB-Workshop-1-Min-19-March-2013.pdf>);

Workshop 2: 23rd May 2013 (<http://www.coastalwestsussex.org.uk/wp-content/uploads/4.SPB-Workshop-2-Min-23-May-2013.pdf>); and

Workshop 3: 24th June 2013 (<http://www.coastalwestsussex.org.uk/wp-content/uploads/5.SPB-Workshop-3-Min-24-June-2013.pdf>).

3.6 Letter from Cllr Ricky Bower, Chairman of CWS&GB SPB, 30 October 2013

3.7 Local Strategic Statement: Monitoring Framework (link to be inserted to first monitoring report, when available)

4. Strategic Housing Provision

4.1 Duty to Cooperate Housing Study (GL Hearn, May 2013)

<http://www.arun.gov.uk/main.cfm?type=HOUSING#DTC>

4.2 Assessment of Housing Development Needs Study – Sussex Coast HMA (GL Hearn, April 2014)

http://www.arun.gov.uk/mediaFiles/downloads/74193673/Sussex_Coast_OAN_Study_May_2014_Final_DDA.pdf

5. Strategic Infrastructure and Employment Land

5.1 Developing an Employment and Infrastructure Strategy (Parsons Brinkerhoff, Feb 2012) <http://www.coastalwestsussex.org.uk/wp-content/uploads/CWS-PB-Final-Report-Feb-2012.pdf>

5.2 Advice to Support the Development of an Delivery and Infrastructure Framework (GVA, March 2013) <http://www.coastalwestsussex.org.uk/wp-content/uploads/CWS-DIF-GVA-Final-Report-March-2013.pdf>

5.3 LSS Delivery and Investment Framework (Oct 2013)
<http://www.adur-worthing.gov.uk/media/media,120139,en.pdf>

6. Gypsies, Travellers & Travelling Showpeople

6.1 Gypsies, Travellers & Travelling Showpeople Accommodation Assessment (Part 1 & 2)

<http://www.arun.gov.uk/main.cfm?type=GYPSTRAVELLERANDT1>

6.2 Study into Transit Provision in West Sussex

<http://www.arun.gov.uk/main.cfm?type=GYPSTRAVELLERANDT1>

6.3 Agreement for single Transit site for West Sussex as identified by Chichester at Westhampnett

7. Insert links to documents specific to LPA*

7.1 Memorandum of Understanding with Mid Sussex District Council

7.2 Statement of Common Ground with Lewes District Council

7.3 Request from Horsham District Council under Duty to Co-operate

7.4 Letter request from Crawley Borough Council under Duty to Co-operate

8. Coast to Capital Local Enterprise Partnership

8.1 Strategic Economic Plan

<http://www.coast2capital.org.uk/strategic-objectives/strategic-economic-plan#sthash.QKn0C4Fm.dpbs>

9. Other Relevant Documents and References

Links mainly to Section 3 and Annex 2.

* These will be inserted into the Submission version of this document.